

MAY 20 2013

Craig Webb
Athletic Director
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5901 Greenwood Road
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Dear KHSAA Title IX Committee

Enclosed are the written documents that addressed policies and procedures to be updated and improved based upon the recommendations from the audit report completed by the KHSAA. If you have any questions please let us know.

Thanks



Craig Webb
PRP High School Athletic Director

Uniform Policy

Effective 5/15/13

Inventory

Each team will be asked to submit to the athletic director an inventory of uniforms within each of the sport programs. Each head coach will need to report the number of home and away uniforms and how old each set of uniforms and the cost.

Rotation and Purchase of New Uniforms

Each team will be placed on a four year rotation on the purchase of new uniforms. Uniforms purchased by the school will not be given to students. The uniforms will be bid out using the model procurement process of JCPS and the school will go with the lowest bid.

Tennis, Wrestling, Golf

These sports purchase shirts and shorts for tennis and golf. These uniforms are paid for by the students and they are allowed to keep them. The wrestling team purchases singlet's yearly and they are allowed to keep those. The school will not make those purchases.

Specific schedule?

Weight Rooms Schedule

Effective 5/15/13

Tech Building Weight Room

Monday - Friday (January- December)

Football
Softball
Baseball
Wrestling

The teams set up schedules based up on practice times of each sport. Times vary due to the fact on most days after February 15th spring sports move outside and weight training time is cutback. Wrestling ends and they don't pick back up until June.

Weight Room Old Gym Stage Monday-Friday (January-December)

Track
Basketball Boys and Girls
Cheerleaders
Volleyball

The teams set up schedules and times vary based upon game and practice schedules. All teams are set up on a fair and equal time share.

We will make sure that a schedule is posted each week.

Softball Use of the Indoor Hitting Facility

Effective 5/15/13

The softball team will have access to the hitting facility that is also used by the baseball team. Currently the facility is used after school daily. The new schedule is to include that the softball team will have access to the facility on Monday, Wednesday and Friday each after school from 2:45 to 4:00. On Tuesday and Thursday they will have access from 4-5:30. They will also be allowed to use the facility and can share it on days when weather prohibits outside play or practice.

At Pleasure Ridge Park High School we have never budgeted on a sport by sport basis. We have always felt it is our duty to provide good quality uniforms and all of the basic equipment necessary to run all of our programs in the best way we can. We do not buy clothing or equipment that is kept by our student athletes. The teams are required to fund raise for things that might be considered "luxury" items.

The Athletic Department Provides the following

The cost of officials and workers for all home contests.

Uniforms for all teams. If athletes keep their uniforms, they are required to pay for them. (Golf, Swimming, Tennis)

Supply facilities and equipment for

Transportation to all away contests
except: Boys and Girls Cross
Country Boys and Girls Golf
Boys and Girls Swimming

Pay entry fees for invitational tournaments for the following teams :(in county and counties that border Jefferson County)

Boys and Girls Cross Country

Boys and Girls Golf

Volleyball

Boys and Girls Swimming

Wrestling

Boys and Girls Track

Boys and Girls Tennis

Fastpitch Softball

Any team wishing to schedule a Tournament or any travel in regular season that requires an overnight stay is required to raise the funds to finance the trip. Meals for students will be funded using the 5.00 per meal per diem used by the state. Hotel cost is usually fund raised and paid by the team. The coach will budget enough money and raise money to pay this expense. The cost is estimated at 15.00 per night per student for hotel expense.

All teams that qualify for State Championship competition are provided the following:

Transportation

Meal money (\$5.00 per meal per student)

Lodging

Athletic awards are provided for all participants and handed out at a season ending banquet sponsored by the Athletic Department. (Fall, Winter, Spring) Any special awards, MVP, Most Improved, etc., are provided by the coach.

Coaching Salaries:

The Jefferson County Public Schools provides a salary scale for all coaches based on job and years of experience. I have enclosed a copy of that scale.

Banner Display and Award Recognition

The following criteria will be used to determine team pictures, banners and individual recognitions are to be awarded:

1. Team or individual wins a state championship.
2. Team or individual receives a special award designation ex. Miss Basketball, etc.
3. Team or Individual breaks a school record or national record.
4. Individual excels at the high school, collegiate and/or professional level.

All other individual award recognitions are given at the team level and are at the discretion of the coaching staff.

See attached documents for other student awards and recognition.

Procedures for awards and recognitions

Student Individual Awards

It has been long standing tradition that students are awarded Varsity Letters (Chenille) for participation in their respective sports. The following are how we are letters, pins, numbers and bars as awards.

Freshmen

Numbers are awarded based upon year of graduation.
Letters are awarded based upon level of participation.
Specific sport pins are awarded for that sport.

Sophomore/Junior/Senior

Letters is awarded based upon participation.
Pins are awarded for sport participation if first time playing.
Bars are awarded if second year or more in the sport.

Also captain stars are awarded to any student athlete who is designated captains of their respective sports.

Team awards

We allow for teams and coaches to give out awards to the members of the teams at the end of their seasons. They establish their own criteria to recognize those members who have excelled and to be recognized.

George Kok Male and Female Student Athlete of the year awards.

The two awards are given to the senior student athletes who excel in the following categories:

1. Extra Curricular activity participation
2. Excellent Academic Performance
3. Citizenship
4. Community service

The award is chosen by the athletic director by strictly looking at all criteria in an objective way to see if student meet all standards. Students are chosen by best performances in all established areas measured.

Melvin Mabrey Award

This award is in honor of our Head Boys Basketball Coach Dale Mabrey's father who passed away in the late 1980's. Head coaches can nominate players from their teams for the 500 dollar scholarship. The committee headed up by an assistant principal will give all committee members the students application packet and they are asked to rate each

student in the criteria areas. Scores are tallied by the administrator and one overall winner is determined based upon receiving the highest average score from the committee. The award is given out at senior class day recognitions.

Storage Space for the Athletic Teams at Pleasure Ridge Park High School

Storage Areas

Fall Sports

1. Football
2. Boys Cross Country
3. Girls Cross Country
4. Girls Volleyball
5. Boys Soccer
6. Girls Soccer
7. Boys Golf
8. Girls Golf
9. Cheerleading

In locker room and shed on practice field
Garage on Track and Athletic Storage closet in room 118
Garage on Track and Athletic Storage closet in room 118
Storage in locker room in Old Gym
Shed on soccer field and Athletic Storage closet in rm. 118
Shed on soccer field and Athletic Storage closet in rm. 118
Athletic Storage Closet in room 118
Athletic Storage Closet in rm118, locker in rm. 120
Chair room in New Gym and storage closet in new gym by
softball locker room

Winter Sports

1. Girls Basketball
2. Boys Basketball
3. Boys Bowling
4. Girls Bowling
5. Boys and Girls Archery

6. Boys Swimming
7. Girls Swimming
8. Wrestling

Closet in locker room
Closet in locker room
Closet in coaches room 116
Closet in coaches room 116
Closet in tech building next to seminar room/closet in
Freshmen boys locker room
Athletic Storage closet in rm. 118/lockers in rm. 120 & 122
Athletic Storage closet in rm. 118/lockers in rm. 120 & 122
Lockers in mat room/athletic storage closet

Spring Sports

1. Girls Track
2. Boys Track
3. Girls Lacrosse
4. Softball
5. Baseball

Garage on track/Athletic storage closet in rm. 118
Garage on track/Athletic storage closet in rm. 118
Athletic storage closet
Closet in softball locker room
Closet on 2nd floor of tech building by room 209

Tech Building: Outside doors facing right field line of the baseball field

1. Wrestling (Winter Sport)
2. Cheerleading (Fall/Winter)
3. Weight Room (Boys)

Tech Building: facing indoor hitting facility

1. Baseball Locker Room (Spring Sport)

Locker Room Assignments for Pleasure Ridge Park High School

Old Gym: Trainers Office located in front of gym on the left

Old Gym: Side Locker Room next to Trainers Office

1. Girls Varsity Basketball (Winter Sport)
2. Girls Volleyball (Fall Sport)
3. Girls Track (Spring Sport)

Old Gym: First Locker Room located next to bleachers on the left if you were at mid court of the basketball court looking at the bleachers

1. Boys Cross Country (Fall Sport)
2. Boys archery (Winter Sport)
3. Boys Bowling (Winter Sport)

Old Gym: Locker room at far end of the gym on the right side of bleachers if standing at mid court of basketball court looking at the bleachers.

1. Girls Cross Country (Fall Sport)
2. Girls Lacrosse (Spring Sport)
3. Girls Bowling (Winter Sport)
4. Girls Archery (Winter Sport)

New Gym: North Wall

1. Boys Basketball (Winter Sport)
2. Boys Football (Fall Sport)
3. Boys Varsity Track (Spring Sport)

New Gym: North Wall on left side

1. Boys Soccer (Fall Sport)
2. Boys Golf (Fall Sport)
3. Boys Swimming (Winter Sport)

New Gym: North Wall on Right Side

1. Softball (Spring Sport)
2. Girls Golf (Fall Sport)
3. Girls Swimming (Winter Sport)